

SCHEME AND SYLLABI

3 Year UG Degree (Bachelor of Arts)

4 Year UG Degree (Bachelor of Arts - Honours)

**4 Year UG Degree (Bachelor of Commerce - Honours with Research)
(As per NEP-2020)**

(Multidisciplinary)



**DEPARTMENT OF ENGLISH & FOREIGN LANGUAGES
FACULTY OF HUMANITIES
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(HARYANA)-INDIA
PIN-125055**

Sr. No.	Course Code	Course Title	Credits			
Discipline Specific Courses (DSC)			L	T	P	Total
1	BSC/BCOM/BA/ENG/MD/1/DSC/101	Phonetics and Remedial Grammar-I	3			3
2	BSC/BCOM/BA/ENG/MD/2/DSC/151	Phonetics and Remedial Grammar-II	3			3
3	BSC/BCOM/BA/ENG/MD/3/DSC/201	Communicative and Writing Skills-I	3	1		4
4	BSC/BCOM/BA/ENG/MD/4/DSC/251	Communicative and Writing Skills-II	3	1		4
5	BSC/BCOM/BA/ENG/MD/5/DSC/301	Business Communication-I	2	1		3
6	BSC/BCOM/BA/ENG/MD/6/DSC/351	Business Communication-II	2	1		3



Sr. No.	Course Code	Course Title	Credits			
ABILITY ENHANCE COURSE			L	T	P	Total
1	BSC/BCOM/BA/ENG/MD/1/AEC/101	English Language and Communication Skills	2			2
2	BSC/BCOM/BA/ENG/MD/2/AEC/151	English Language and Communication Skills	2			2
3	BSC/BCOM/BA/ENG/MD/3/AEC/201	English Language and Communication Skills	2			2
4	BSC/BCOM/BA/ENG/MD/4/AEC/251	English Language and Communication Skills	2			2

Sr. No.	Course Code	Course Title	Credits			
Value Added Course			L	T	P	Total
1	BSC/BCOM/BA/ENG/MD/2/VAC/151	International English Language Proficiency Development	3	1		4
Sr. No.	Course Code	Course Title	Credits			

SKILL ENHANCEMENT COURSE			L	T	P	Total
1	BSC/BCOM/BA/ENG/MD/1/SEC/101	Life Skills Or Soft Skills Semester-I	2	1	-	3
2	BSC/BCOM/BA/ENG/MD/1/SEC/102					
3	BSC/BCOM/BA/ENG/MD/2/SEC/151	Creative Writing Or Report Writing Semester-II	2	1	-	3
4	BSC/BCOM/BA/ENG/MD/2/SEC/152					
5	BSC/BCOM/BA/ENG/MD/3/SEC/201	Communication in Professional Life Or Manuscript Writing Semester-III	2	1	-	3
6	BSC/BCOM/BA/ENG/MD/3/SEC/202					



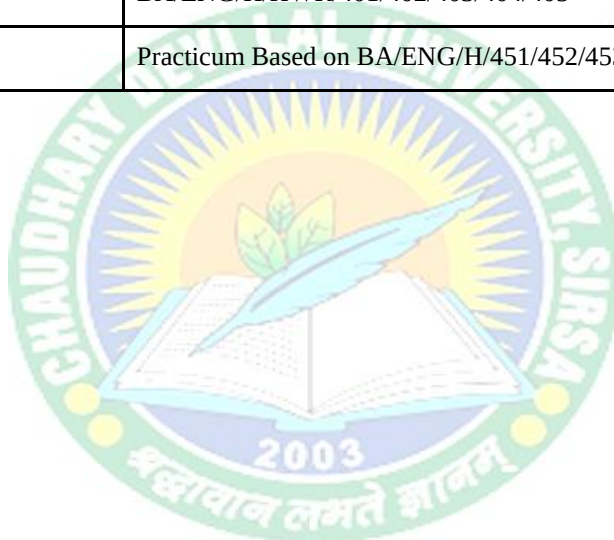
Sr. No.	Course Code	Course Title	Credits			
Discipline Specific Courses (DSC)			L	T	P	Total
1	BA/ENG/SM/1/DSC/101	Introduction to Short Story and Basic Grammar	3	1		4
2	BA/ENG/SM/1/DSC/102	British Poetry and Drama: 14th to 17th Century	3	1		4
3	BA/ENG/SM/2/DSC/151	Introduction to Prose and Basic Comprehension	3	1		4
4	BA/ENG/SM/2/DSC/152	Literature and Society: Exploring Social Issues through Literature	3	1		4
5	BA/ENG/SM/2/DSC/153	Literature and Language II	2			2
6	BA/ENG/SM/3/DSC/201	Introduction to Poetry and Phonetics	3	1		4
7	BA/ENG/SM/3/DSC/202	British Poetry and Drama: 17th and 18th Century	3	1		4
8	BA/ENG/SM/4/DSC/251	Introduction to Drama and Intermediate Grammar	3	1		4
9	BA/ENG/SM/4/DSC/252	Indian Writing in English	3	1		4
10	BA/ENG/SM/4/DSC/253	British Romantic Literature	3	1		4
11	BA/ENG/SM/4/DSC/254	American Literature	3	1		4
12	BA/ENG/SM/4/DSC/255	Colonial and Postcolonial Literature	3	1		4
13	BA/ENG/SM/5/DSC/301	Introduction to Short Novel and Advanced Grammar	3	1		4
14	BA/ENG/SM/5/DSC/302	British Literature: The 19th Century	3	1		4
15	BA/ENG/SM/5/DSC/303	Indian Classical Literature	3	1		4
16	BA/ENG/SM/5/DSC/304	African Literature	3	1		4
17	BA/ENG/SM/5/DSC/305	European Classical Literature	3	1		4
18	BA/ENG/SM/5/DSC/306	Partition Literature	3	1		4
19	BA/ENG/SM/6/DSC/351	Introduction to Life Writing and Advanced Composition	3	1		4
20	BA/ENG/SM/6/DSC/352	British Literature: The 20th century	3	1		4
21	BA/ENG/SM/6/DSC/353	Dalit Literature	3	1		4
22	BA/ENG/SM/6/DSC/354	Indigenous Literature	3	1		4

23	BA/ENG/SM/6/DSC/355	Literatures of Diaspora	3	1		4
24	BA/ENG/SM/6/DSC/356	Popular Literature	3	1		4
25	BA/ENG/H/HWR/7/DSC/401	History of English Literature from the Medieval to the Romantic Age	3	1		4



26	BA/ENG/H/HWR/7/DSC/402	Literature in English 1550-1660	3	1		4
27	BA/ENG/H/HWR/7/DSC/403	Literature in English 1660-1798	3	1		4
28	BA/ENG/H/HWR/7/DSC/404	Australian Literature	3	1		4
29	BA/ENG/H/HWR/7/DSC/405	Canadian Literature	3	1		4
30	BA/ENG/H/8/DSC/451	History of English Literature from the Victorian to the Present Age	3	1		4
31	BA/ENG/H/8/DSC/452	Literature in English 1798-2014	3	1		4
32	BA/ENG/H/8/DSC/453	Literature in English 2014-the Present	3	1		4
33	BA/ENG/H/8/DSC/454	Literary Criticism and Theory	3	1		4
34	BA/ENG/H/8/DSC/455	Indian Aesthetics, Criticism and Literary Theory	3	1		4
35	BA/ENG/HWR/8/DSC/451	History of English Literature from the Victorian to the Present Age	3	1		4
36	BA/ENG/HWR/8/DSC/452	Literature in English 1798-2014	3	1		4
37	BA/ENG/HWR/8/PDR/451	Project/Dissertation	12			
Minor (MIC)			L	T	P	Total
1	BA/ENG/SM/1/MIC/101	Literature and Language I	2			2
Multidisciplinary Courses (MDC)			L	T	P	Total
1.	BA/ENG/SM/1/MDC/101	Introduction to Short Story and Basic Grammar	2	1		3
2.	BA/ENG/SM/2/MDC/151	Introduction to Prose and Basic Comprehension	2	1		3
3.	BA/ENG/SM/3/MDC/201	Introduction to Poetry and Phonetics	2	1		3

Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
		Practical				
1	BSC/BCOM/BA/ENG/MD/1/PRC/101	Phonetics and Remedial Grammar-I (Practical)			1	1
2	BSC/BCOM/BA/ENG/MD/2/PRC/151	Phonetics and Remedial Grammar-II (Practical)			1	1
3	BSC/BCOM/BA/ENG/MD/5/DSC/301	Communicative and Writing Skills-I (Practical)	3	1		4
4	BSC/BCOM/BA/ENG/MD/6/DSC/351	Communicative and Writing Skills-II (Practical)	3	1		4
5	BA/ENG/H/HWR/7/PRC/401	Practicum Based on BA/ENG/H/HWR/401/402/403/404/405	3	1		4
6	BA/ENG/H/8/PRC/451	Practicum Based on BA/ENG/H/451/452/453/454/455	3	1		4



Semester-1 st						
Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
1	BA/ENG/SM/1/DSC/101	Introduction to Short Story and Basic Grammar	3	1		4
2	BA/ENG/SM/1/DSC/102	British Poetry and Drama: 14th to 17th Century	3	1		4
3	BA/ENG/SM/1/MIC/101	Literature and Language I	2			2
4	BA/ENG/SM/1/MDC/101	Introduction to Short Story and Basic Grammar	2	1		3
5	BSC/BCOM/BA/ENG/MD/1/DSC/101	Phonetics and Remedial Grammar-I	3		1	4
6	BSC/BCOM/BA/ENG/MD/1/AEC/101	English Language and Communication Skills	2			2
7	BSC/BCOM/BA/ENG/MD/1/PRC/101	Practical			1	1
8	BSC/BCOM/BA/ENG/MD/1/SEC/101 Or BSC/BCOM/BA/ENG/MD/1/SEC/102	Life Skills Or Soft Skills	2	1	-	3

Semester-2 nd						
Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
1	BA/ENG/SM/2/DSC/151	Introduction to Prose and Basic Comprehension	3	1		4
2	BA/ENG/SM/2/DSC/152	Literature and Society: Exploring Social Issues through Literature	3	1		4
3	BA/ENG/SM/2/DSC/153	Literature and Language II	2			2
4	BA/ENG/SM/2/MDC/151	Introduction to Prose and Basic Comprehension	2	1		3
5	BSC/BCOM/BA/ENG/MD/2/DSC/151	Phonetics and Remedial Grammar-II	3		1	4
6	BSC/BCOM/BA/ENG/MD/2/AEC/151	English Language and Communication Skills	2			2
7	BSC/BCOM/BA/ENG/MD/2/SEC/151 Or BSC/BCOM/BA/ENG/MD/2/SEC/152	Creative Writing Or Report Writing	2	1		3
8	BSC/BCOM/BA/ENG/MD/2/VAC/151	International English Language Proficiency Development	3	1		4
9	BSC/BCOM/BA/ENG/MD/2/PRC/151	Phonetics and Remedial Grammar-II (Practical)			1	1

Semester-3 rd						
Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
1	BA/ENG/SM/3/DSC/201	Introduction to Poetry and Phonetics	3	1		4
2	BA/ENG/SM/3/DSC/202	British Poetry and Drama: 17th and 18th Century	3	1		4
3	BA/ENG/SM/3/MDC/201	Introduction to Poetry and Phonetics	2	1		3
4	BSC/BCOM/BA/ENG/MD/3/DSC/201	Communicative and Writing Skills-I	3	1		4
5	BSC/BCOM/BA/ENG/MD/3/AEC/201	English Language and Communication Skills	2			2
6	BSC/BCOM/BA/ENG/MD/3/SEC/201 Or BSC/BCOM/BA/ENG/MD/3/SEC/202	Communication in Professional Life Or Manuscript Writing	2	1		3

Semester-4 th						
Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
1	BA/ENG/SM/4/DSC/251	Introduction to Drama and Intermediate Grammar	3	1		4
2	BA/ENG/SM/4/DSC/252	Indian Writing in English	3	1		4
3	BA/ENG/SM/4/DSC/253	British Romantic Literature	3	1		4
4	BA/ENG/SM/4/DSC/254	American Literature	3	1		4
5	BA/ENG/SM/4/DSC/255	Colonial and Postcolonial Literature	3	1		4
6	BSC/BCOM/BA/ENG/MD/4/AEC/251	English Language and Communication Skills	2			2

Semester-5 th							
Sr. No.	Course Code	Course Title	Credits				
			L	T	P	Total	
1	BA/ENG/SM/5/DSC/301	Introduction to Short Novel and Advanced Grammar	3	1		4	
2	BA/ENG/SM/5/DSC/302	British Literature: The 19th Century	3	1		4	
3	BA/ENG/SM/5/DSC/303	Indian Classical Literature	3	1		4	
4	BA/ENG/SM/5/DSC/304	African Literature	3	1		4	
5	BA/ENG/SM/5/DSC/305	European Classical Literature	3	1		4	
6	BA/ENG/SM/5/DSC/306	Partition Literature	3	1		4	
7	BSC/BCOM/BA/ENG/MD/5/DSC/301	Business Communication-I	2	1		3	
8	BSC/BCOM/BA/ENG/MD/5/PRC/301	Communication and Writing Skills-I (Practical)	1		1	1	

Semester-6 th							
Sr. No.	Course Code	Course Title	Credits				
			L	T	P	Total	
1	BA/ENG/SM/6/DSC/351	Introduction to Life Writing and Advanced Composition	3	1		4	
2	BA/ENG/SM/6/DSC/352	British Literature: The 20th century	3	1		4	
3	BA/ENG/SM/6/DSC/353	Dalit Literature	3	1		4	
4	BA/ENG/SM/6/DSC/354	Indigenous Literature	3	1		4	
5	BA/ENG/SM/6/DSC/355	Literatures of Diaspora	3	1		4	
6	BA/ENG/SM/6/DSC/356	Popular Literature	3	1		4	
7	BSC/BCOM/BA/ENG/MD/6/DSC/351	Business Communication-II	2	1		3	
8	BSC/BCOM/BA/ENG/MD/6/PRC/351	Communication and Writing Skills-II (Practical)			1	1	

Semester-7 th						
Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
1	BA/ENG/H/HWR/7/DSC/401	History of English Literature from the Medieval to the Romantic Age	3	1		4
2	BA/ENG/H/HWR/7/DSC/402	Literature in English 1550-1660	3	1		4
3	BA/ENG/H/HWR/7/DSC/403	Literature in English 1660-1798	3	1		4
4	BA/ENG/H/HWR/7/DSC/404	Australian Literature	3	1		4
5	BA/ENG/H/HWR/7/DSC/405	Canadian Literature	3	1		4
6	BA/ENG/H/HWR/7/PRC/401	Practicum Based on BA/ENG/H/HWR/401/402/403/404/405	3	1		4

Semester-8 th						
Sr. No.	Course Code	Course Title	Credits			
			L	T	P	Total
1	BA/ENG/H/8/DSC/451	History of English Literature from the Victorian to the Present Age	3	1		4
2	BA/ENG/H/8/DSC/452	Literature in English 1798-2014	3	1		4
3	BA/ENG/H/8/DSC/453	Literature in English 2014-the Present	3	1		4
4	BA/ENG/H/8/DSC/454	Literary Criticism and Theory	3	1		4
5	BA/ENG/H/8/DSC/455	Indian Aesthetics, Criticism and Literary Theory	3	1		4
6	BA/ENG/HWR/8/DSC/451	History of English Literature from the Victorian to the Present Age	3	1		4
7	BA/ENG/HWR/8/DSC/452	Literature in English 1798-2014	3	1		4
8	BA/ENG/HWR/8/PDR/451	Project/Dissertation	12			
9	BA/ENG/H/8/PRC/451	Practicum Based on BA/ENG/H 451/452/453/454/455	3	1		4

English

Semester-I

Nomenclature of the Course: **Introduction to Short-Story and Basic Grammar**

Course Code: **BA/ENG/SM/1/DSC/101**

Course Type: **CC-1/MCC-1**

Level of the Course: **100-149**

Credits: 4 (Theory 3, Tutorial 1)

Total Marks: 100

End Term Exam Marks: 70

Internal Assessment: 30

Exam Time: 3 Hrs.

Workload: 4 Hours (3 hours theory and 1 hour tutorial. Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will comprehend different forms and techniques of short fiction.
- 2 The students will be able to understand tenses.
- 3 The students will understand parts of speech, voice and narration.
- 4 The students will progress to understand basics of grammar.

Unit-I The following short stories are prescribed:

- | | |
|-----------------------|---------------------------------|
| 1. Leo Tolstoy: | "God Sees the Truth, But Waits" |
| 2. Oscar Wilde: | "The Model Millionaire" |
| 3. R.K. Narayan: | "The Blind Dog" |
| 4. Bhisham Sahni: | "The Boy with a Catapult" |
| 5. Munshi Prem Chand: | "The Child" |
| 6. Mulk Raj Anand: | "The Gold Watch" |

Unit-II The following short stories are prescribed:

- | | |
|------------------------|--------------------------|
| 1. Anita Desai: | "Games at Twilight" |
| 2. Shashi Deshpande: | "The Beloved Charioteer" |
| 3. Saadat Hasan Manto: | "The Dog of Tithwal" |
| 4. Agatha Christie: | "Wasp's Nest" |
| 5. Zora Neale Hurston: | "Sweat" |
| 6. Nadine Gordimer: | "Once upon a Time" |

Unit-III Grammar

1. Tenses and Usage

2. Parts of Speech: Noun, Pronouns, Adjective, Verbs, Adverb, Conjunction, Interjection, Preposition

Unit-IV Grammar

1. Voice
2. Narration

Prescribed Text: To be edited by UG Board of Studies.

1. F.T. Wood. *A Remedial English Grammar for Foreign Students*, Macmillan.
2. Raymond Murphy. *English Grammar in Use*, OUP. Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all.
2. Question No. 1 will consist of 10 short questions based on all the four Units. Out of 10 short questions, the students will be required to attempt any seven, selecting at least one short question from each unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 with 4 parts will be on explanation with reference to the context based on Unit I. Students will be required to attempt any two.
4. Question No 3 with internal choice will be essay type questions based on Unit II.
5. Question No 4 will be based on Unit III. It will have 16 items covering all the topics in the Unit. The students will be required to attempt any 14 items.
6. Question No 5 will be based on Unit IV. It will have 16 items covering all the topics in the Unit. The students will be required to attempt any 14 items.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i. Class Participation	5 Marks
ii. Seminar/Presentation/Assignments/Quiz/Class Test etc.	10 marks
iii. Mid-Term Exam	15 Marks
iv. Total	30 Marks

English

Semester-I

Nomenclature of the Course: **British Poetry and Drama: 14th to 17th Century**

Course Code: **BA/ENG/SM/1/DSC/102**

Course Type: **MCC-2** Level of the Course: **100-149**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment Marks: 30 End

Term Exam Marks: 70

Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1-hour tutorial. Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to: B23-ENG-

102.1 The students will be introduced to great English Poets.

B23-ENG-102.2 The students will understand the impact of Renaissance on literature. B23-ENG-102.3

The students will be acquainted with Shakespearean tragedy.

B23-ENG-102.4 The students will be able to understand and appreciate Romantic comedy.

Unit-I Geoffrey Chaucer: *Prologue to the Canterbury Tales* (Lines 1-269)

Unit-II Christopher Marlowe: *Doctor Faustus*

Unit-III William Shakespeare: *King Lear*

Unit-IV William Shakespeare: Sonnets 18, 29, 116, 130

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper-Setters:

1. The paper-setter will set 9 questions in all.
2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.
3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks

English

Semester-I

Nomenclature of the Course: **Literature and Language-I**

Course Code: **BA/ENG/SM/1/MIC/101**

Course Type: **CC-M1**

Level of the Course: **100-149**

Credits: 2 (Theory 2)

Max. Marks: 50

End Term Exam Marks: 35

Internal Assessment Marks: 15

Exam Time: 3 hrs.

Workload: Theory 2 hours

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will be able to understand various hues of prose writings.
- 2 They will be able to understand different kinds of poetry.
- 3 Students will be able to understand basics of English grammar.
- 4 Students will be able to understand antonyms and synonyms in English.

Unit I: Prose . R. K. Narayan: 'Toasted English'

- Charles Lamb: 'Dream Children: A Reverie'
- Francis Bacon: 'Of Studies'
- A. P. J. Abdul Kalam: 'Introduction' to *Wings of Fire*

Unit II: Poetry

- Rabindranath Tagore: “Leave this Chanting”
- Rudyard Kipling: “If”
- William Wordsworth: “The World is too Much with Us”
- Karan Singh: “Adventurer”

Unit III: Grammar

- Tenses
- Article

Unit IV: Grammar

- Subject — Verb Agreement
- Preposition

Suggested Readings:

1. F.T. Wood. *A Remedial English Grammar for Foreign Students*, Macmillan.
2. Raymond Murphy. *English Grammar in Use*, OUP.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all. Question No. 1 will be compulsory. Students will be required to attempt remaining 4 questions selecting at least question from each Unit. All questions will carry equal marks.
2. Question number one will consist of 10 short questions based on all the four Units. Out of 10 short questions, the students will be required to attempt any seven, selecting at least one short question from each Unit. Every short-answer type question will be of 1 mark each.
3. Question No 2 and 3 will be essay type questions based on Unit I.
4. Question No 4 and 5 will be explanation with reference to the context type questions based on Unit II.
5. Question No 6 will be based on Unit III. It will have 10 items covering all the topics in the Unit. The students will be required to attempt any 7 items.
6. Question No 7 will be based on Unit IV. It will have 10 items covering all the topics in the Unit. The students will be required to attempt any 7 items.

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	4 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	4 Marks
iii.	Mid-Term Exam	7 Marks
	Total	15 Marks

English

Semester-I

Nomenclature of the Course: **Introduction to Short Story and Basic Grammar**

Course Code: **BA/ENG/SM/1/MDC/101**

Course Type: **MDC-1**

Level of the Course: **100-149**

Credits: 3 (Theory 2, Tutorial 1)

Total Marks: 75

End Term Exam Marks: 50

Internal Assessment Marks: 25

Exam Time: 3 Hrs.

Workload: 3 Hours (2 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will progress to understand intermediate of grammar.
- 2 The students will be able to understand tenses.
- 3 The students will be able to understand parts of speech, voice and narration.
- 4 Comprehend different forms and techniques of short fiction.

Contents of the Course:

Unit-I The following short stories are prescribed:

- | | |
|-------------------|---------------------------------|
| 1. Leo Tolstoy: | “God Sees the Truth, But Waits” |
| 2. Anton Chekhov: | “Grief” |
| 3. R.K. Narayan: | “The Blind Dog” |
| 4. Bhisham Sahni: | “The Boy with a Catapult” |

Unit-II The following short stories are prescribed:

- | | |
|------------------------|--------------------------|
| 1. Anita Desai: | “Games at Twilight” |
| 2. Shashi Deshpande: | “The Beloved Charioteer” |
| 3. Saadat Hasan Manto: | “The Dog of Tithwal” |



4. Nadine Gordimer

“Once upon a Time”

Unit-III Grammar

1. Parts of Speech: Noun, Pronouns, Adjective, Verbs, Adverb, Conjunction, Interjection, Preposition

Unit-IV Grammar

1. Tenses and Usage

Prescribed Text: To be edited by UG Board of Studies.

1. F.T. Wood. *A Remedial English Grammar for Foreign Students*, Macmillan.
2. Raymond Murphy. *English Grammar in Use*, OUP.

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all.
2. Question No. 1 will consist of 8 short questions based on all the four Units. Out of 8 short questions, the students will be required to attempt any 5, selecting at least one short question from each unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 with 4 parts will be on explanation with reference to the context based on Unit I. Students will be required to attempt any two.
4. Question No 3 with internal choice will be essay type questions based on Unit II.
5. Question No 4 will be based on Unit III. It will have 14 items covering all the topics in the Unit. The students will be required to attempt any 10 items.
6. Question No 5 will be based on Unit IV. It will have 14 items covering all the topics in the Unit. The students will be required to attempt any 10 items.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

iv.	Class Participation	5 Marks
v.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	7 Marks
vi.	Mid-Term Exam	13 Marks
	Total	25 Marks

SEMESTER-I

Nomenclature of the Course: **Phonetics and Remedial Grammar-I**

Course Code: **BSC/BCOM/BA/ENG/MD/1/DSC/101**

Course Type: **CC-1**

Level of the Course: **100-149**

Credits: 3 (3 Theory)

Max. Marks: 75

End Term Exam Marks: 50

Internal Assessment Theory: 25

Time: 3 Hours

Workload: Theory 3 hours and Practical 1 hour per group of 20 students

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

1. The students will understand the meaning of Linguistics and Phonetics.
2. They will be familiarized with speech mechanism and sounds of English.
3. They will understand the R. P. Sound system.
4. They will be able to rectify grammatical errors in speech and writing.

Contents of the Course:

Unit I: Definition and Scope of Linguistics

Difference between Phonetics and Phonology The

Speech Mechanism

Unit II: Basic Concepts: Phoneme, Allophone, Vowel, Consonant, Consonant Cluster and Syllable

Description of the British R.P. Speech Sounds: Vowels and Consonants.

Unit III: Articles; Parts of Speech; Nouns; Singular and Plural; Verbs: Linking Verbs, Transitive & Intransitive Verbs; Agreement of Verbs and Subject

Unit IV: Tenses & their Use; Tag questions; Transformation; Confusion of Adjectives and Adverbs; Adverbial use of No, Not and None

English

Semester-I

Nomenclature of the Course: **English Language and Communication Skills: Level 1**

Course Code: **BSC/BCOM/BA/ENG/MD/1/AEC/101**

Course Type: **AEC-1**

Level of the Course: **100-149**

Credits: 2 (Theory 2)

Total Marks: 50

End Term Exam Marks: 35

Internal Assessment Marks: 15

Exam Time: 3 Hrs.

Workload: Theory 2 hours

Course Learning Outcomes:

After the successful completion of the course the student will be able to:

- E101.1. The students will learn various types of verbal and non-verbal communication.
- E101.2. They will understand the importance of interpersonal communication on workplaces and different ways of behaviour and communication.
- E101.3. They will comprehend the importance of listening skills and its types.
- E101.4. They will be introduced to parts of speech and their role in language learning.

Contents of the Course:

- Unit I: Theory and Types of Communication Verbal and Non-Verbal
Communication Workplace and Interpersonal Communication
Introducing Oneself, Introducing Others, Making Requests,
Offering Help, Congratulating, Making Enquiries and Seeking
Permission
- Unit II: Importance of Listening Skills and their types,
Barriers to Effective Listening and how to overcome them
Note-taking Techniques to capture the main ideas. Parts
of Speech

Suggested Readings:

Hargie, Owen. *The Handbook of Communication Skills*. Routledge, 2006.

Knapp, Mark L., et al. *Nonverbal Communication in Human Interaction*. Cengage Learning, 2013.

West, Richard, and Lynn H. Turner. *Understanding Interpersonal Communication: Making Choices in Changing Times*. Cengage Learning, 2010.

Instructions to the Paper Setters:

1. Question No 1 will be compulsory and have 7 questions based on all the Units and the students will be required to write answers in 30 words. (one mark each)
2. Question No 2 and 3 will be set on Unit-I covering the entire Unit. Students will be required to attempt any two out of the given four. (Seven marks each 7X2)
3. Question No 4 and 5 will be set on Unit-II covering the entire Unit. Students will be required to attempt any two out of the given four. (Seven marks each 7X2)

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	4 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	4 Marks
iii.	Mid-Term Exam	7 Marks
	Total	15 Marks

SEMESTER-I

Nomenclature of the Course: **Phonetics and Remedial Grammar-I (Practical)**

Course Code: **BSC/BCOM/BA/ENG/MD/1/PRC/101**

Course Type: **CC-1**

Level of the Course: **100-149**

Credits: 01

Practical: 25
Time: 2 Hours

Practical: Oral Exam/Viva

25 Marks

Intensive drilling in Phonetic Skills and Grammar

Instructions to the Paper Setter:

1. There will be five questions in all. Question No. 1 will be compulsory. Students will be required to attempt remaining 4 questions selecting at least one from each Unit. All questions will carry equal marks.
2. Question No. 1 will have 5 parts and students will be required to attempt all the five.
3. Question No 2 and 3 with internal choice will be based on Unit I.
4. Question No 4 and 5 with internal choice will be based on Unit II.
5. Question No 6 will be based on Unit-III. It will have 14 parts evenly based on items prescribed in the Unit. Students will be required to attempt any 10.
6. Question No 7 will be based on Unit-IV. It will have 14 parts evenly based on items prescribed in the Unit. Students will be required to attempt any 10.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

- | | | |
|------|--|----------|
| i. | Class Participation | 5 Marks |
| ii. | Seminar/Presentation/Assignments/
Quiz/Class Test | 5 Marks |
| iii. | Mid-Term Exam | 15 Marks |

Evaluation of Internal Assessment (Practical)

Internal Assessment (Practical) will be based on the following components.

- | | | |
|-----|---------------------|---------|
| i. | Class Participation | 4 Marks |
| ii. | Mid-Term Exam | 6 Marks |

Suggested Readings:

Balasubramanian, T. *A Textbook of English Phonetics for Indian Students*. Macmillan, 1981.

Gimson, A. C. *An Introduction to the Pronunciation of English*. Hodder Arnold, 1980.

Wood, Frederick T. *A Remedial English Grammar for Foreign Students: Answers to exercises*. Trinity, 1966.

English Semester I
Nomenclature of the Course: Life Skills
Course Code: BSC/BCOM/BA/ENG/MD/1/SEC/101
Course Type: SEC-I
Level of the Course: 101-150
Credits: 3 (2 Theory, 1 Tutorial)
Total Marks: 75

Internal Assessment Marks: 25 End Term Exam Marks: 50 Exam Time: 3 hours

Workload: Theory 3 hours

Course Learning Outcomes: After the successful completion of the course, the student will be able to: Understand various basic skills needed in life

Understand themselves better.

Learn to understand other human beings better.

Learn the basics ideas desired to understand life.

Contents of the Course:

Unit 1: Life Skills and Thinking

Life Skills: Understanding Life Skills and Life Skills Education, Conceptual Basis of Life Skills: Definition, Need and significance. Critical thinking: Qualities of a critical thinker; Making objective judgements about choices and risks. Resisting media influence on attitudes; Handling criticism. Analytical thinking. Creative thinking: Developing capacities to think in creative ways; Generating new ideas. Brainstorming, convincing and getting convinced in a group setting. Agreeing to Disagree.

Unit II: Self-Awareness, Empathy, Emotions and Stress

Self-awareness: Self-awareness; Knowledge vs. awareness; "me as a unique person"; Self-control & self-confidence; Exploring personal strengths; My rights and my responsibilities. SWOT analysis. Empathy: Understanding how people are alike and how we differ; Learning to appreciate the differences between people; Avoiding Prejudice and Biasness. How to practice self-awareness and empathy in our daily life, Difference between: Sympathy, Empathy and Altruism. Coping with stress: Identifying sources of stress; Methods for coping in stressful situations; Coping in situations of adversity, Strategies to Manage Stress. Coping with emotions: Learning to express emotions; Coping with emotional distress.

Unit-III: Interpersonal Relationship, Decision-Making and Problem Solving

Steps to improve interpersonal skills; Learning the value relationships with friends and family; Forming support seeking and building relationships; Importance of friendships and negotiating

Decision making: Learning basic steps for decision making; Making apt decision in a difficult situation; Importance of decision making in life and learning from bad decisions. Problem solving: Basic steps for problem solving; generating solutions to difficult problems or dilemmas; Conflict resolution and ways to resolve conflicts.

Suggested Resources

1. Adolescence and Life Skills (2003) Commonwealth Youth Programme Asia Centre, Tata Mc Graw- Hill
2. Darkar Framework for Action, Education for All: Meeting our Collective Commitments, (April 2000), Dakar, Senegal.
3. Family Health International, NACO, USAID (2007), Life Skills Education tool kit for Orphans and vulnerable children in India

4. Hilgard, E, Atkinson R C & Atkinson R L (1976), Introduction to Psychology (6th Ed), IBH Publishing Co., Pvt Ltd. New Delhi.
5. Life Skills Resource Manual, Schools Total Health Program, (2006), Health Education and Promotion International Inc., Chennai.
6. Global Evaluation of Life Skills Education Programmes Final Report, United Nations
7. Children's Fund, New York, 2012
8. Kumar.J. Keval, (2008), Mass Communication in India, Jaico Publication India Pvt. Ltd
9. Mangal S.K. (2008), An Introduction to Psychology, Sterling Publishers Pvt. Ltd., New Delhi.
10. Morgan and King, (1993) Introduction to Psychology, Tata McGraw-Hill Publishing Company Ltd, New Delhi.
11. Nair VR (2010). Life Skills Personality and Leadership. RGNIYD, Tamilnadu
12. Rao P.L. (2008) Enriching Human Capital Through Training and Development, Excel Books, Delhi.
13. RGNIYD. (2008). Facilitators Manual on Enhancing Life Skills. Tamil Nadu
14. Singh Madhu, (2003), Understanding Life Skills, Background paper prepared for Education for All: The Leap to Equality
15. Stella Cottrell, (2008), The Study Skills Handbook, Palgrave Macmillan Ltd. (3rd Ed), New York
16. UNESCO and Indian National Commission for Co-operation with UNESCO (2001): Life Skills in Non-formal Education: A Review
17. Wallace R. Masters, (2001) Personal Development for Life and Work: UK, South Western.
18. YUVA School Life Skills Programme: Handbook for Teachers, Vol. I – IV, (2008), Department of Education and State Council of Educational Research and Training, Delhi.

Web Sites:

- UNESCO – <http://www.unesco.org/>
- UNFPA - <http://www.unfpa.org/>
- UNICEF - <http://www.unicef.org/>
- United Nations - <http://www.un.org/>
- WHO - <http://www.who.int/en/>
- India Portal - www.indiaportal.gov.in
- http://hhd.org/sites/hhd.org/files/paho_lifeskills.pdf
- http://www.who.int/school_youth_health/media/en/sch_skills4health_03.pdf
- http://wikieducator.org/Introduction_to_life_skills_education
- <https://www2.ed.gov/offices/OVAE/AdultEd/OCE/LifeSkills/intro.html>
- <https://www.britishcouncil.gr/sites/default/files/life-skills-developing-active-citizens-en.pdf>

Instruction for Paper Setter:

- Q. 1 This question based on all the 3 Units will have 8 short questions. Students will be required to attempt any 4 in about 30 words each covering. $4 \times 2 = 08$
- Q:2 This question with internal choice shall be based on unit I. The student shall attempt one question out of two.
14
- Q. 3. This question with internal choice shall be based on unit II. The student shall attempt one question out of two.
14
- Q. 4 This question with internal choice shall be based on unit III. The student shall attempt one question out of two.
14

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

- | | |
|----------------------------|---------|
| Class participation | 5 marks |
| Assignments- Presentations | 7 marks |

Mid Term: 13 marks

Total Marks 25 marks



**English
Semester I**

Nomenclature of the Course: **Soft Skills**

Course Code: BSC/BCOM/BA/ENG/MD/1/SEC/102

Course Type: **SEC-2**

Level of the Course: **101-151**

Credits: 3 (2 Theory, 1 Tutorial)

Total Marks: 75

Internal Assessment Marks: 25

End Term Exam Marks: 50

Exam Time: 3 hours

Workload: Theory 3 hours

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

1. The students will understand various aspects of soft skills.
2. The students will improve presentation skills.
3. The students will learn various techniques of self-management.
4. The students will learn the basics of professional correspondence

Contents of the Course:Unit- I Introduction to Soft Skills, Communication Skills Presentation Skills Voice Modulation, Pitch and Tempo for Effective Presentation

Unit-II Self-Management and Personality Development: Motivation, Positive Attitude and Confidence Building Techniques; Personal Grooming and Hygiene: Defining Strengths, Formal and Informal Presentation of Self, Situational Conversations

Unit-III Proposal Writing, Public Speech, Group Discussion

Scheme of Examination:

Note: All questions are compulsory.

Q.1 This question will be compulsory and have 8 short questions based on all the three Units.

Students will be required to attempt any 4 in about 30 words each covering. $4 \times 2 = 08$

Q:2 This question with internal choice shall be based on unit I. The student shall attempt one question out of two. 14

Q. 3. This question with internal choice shall be based on unit II. The student shall attempt one question out of two. 14

Q. 4 This question with internal choice shall be based on unit III. The student shall attempt one question out of two. 14

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

Class participation	5 marks
Assignments- Presentations	7 marks
Mid Term:	13 marks

Total Marks 25 marks

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

Class participation 5 marks

Assignments- Presentations 7 marks Mid Term: 13 marks Total Marks 25 marks

English

Semester-II

Nomenclature of the Course: **Introduction to Prose and Basic Comprehension**

Course Code: **BA/ENG/SM/2/DSC/151**

Course Type: **CC-2/MCC-3**

Level of the Course: **151-199**

Credits: 4 (Theory 3, Tutorial 1)

Total Marks: 100

End Term Exam Marks: 70

Internal Assessment Marks: 30

Exam Time: 3 Hrs.

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-ENG-201.1 The students will be able to understand various components of prose.

B23-ENG-201.2 Perusal of essays will enrich their knowledge of different prose styles.

B23-ENG-201.3 The students will be able to write paragraphs, essays, letters, and précis.

B23-ENG-201.4 The students will be able to write speeches and resume.

Contents of the Course:

Unit-I The following essays are prescribed

1. Francis Bacon : “Of Studies”
2. Charles Lamb : “Dream Children: A Reverie”
3. E. M. Forster : “Tolerance”
4. Louis Fischer : “Gandhi and the Western World”
5. Nirad C. Chaudhuri: “Public Transport in London and Delhi”

Unit-II The following essays are prescribed

1. R.K. Narayan : “My Educational Outlook”
2. C. V. Raman : “Water: The Elixir of Life”
3. A.P.J. Abdul Kalam: “Great Books Born out of Great Minds”

4. Joseph Addison : “Female Orators”
 5. S. Radhakrishnan : “The Gandhian Outlook”

Unit-III Composition

1. Letter Writing: Formal and Informal Letters
2. E-mail Writing, Notice Writing
3. Application Writing

Unit-IV Composition

1. Resume Writing
2. Précis
3. Developing a story based on a specific prompt or idea

Prescribed Text: To be edited by UG Board of Studies.

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all.
2. Question number one will consist of 10 short questions based on all the four Units. Out of 10 short questions, the students will be required to attempt any seven, selecting at least one short question from each Unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 and 3 will be essay type questions based on Unit I.
4. Question No 4 and 5 will be essay type questions based on Unit II.
5. Question No 6 and 7 will be based on Unit III.
6. Question No 8 and 9 will be based on Unit IV.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks

**English
Semester-II**

Nomenclature of the Course: **Literature and Society: Exploring Social Issues through Literature**

Course Code: **BA/ENG/SM/2/DSC/152**

Course Type: **DSEC-1**

Level of the Course: **151-199**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment Marks: 30

End Term Exam Marks: 70

Exam Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

BH-ENG-202.1 The students will learn various types of social inequality as depicted in literature.

BH-ENG-202.2 They will learn various types of gender inequality as depicted in literature.

BH-ENG-202.3 They will be able to understand the political context of literature.

BH-ENG-202.4 They will understand various cultural context of literature.

Contents of the Course:

Unit-I: Literature and Social Inequality

F. Scott Fitzgerald: *The Great Gatsby*

Unit-II: Gender and Identity in Literature

Virginia Woolf: *A Room of One's Own*

Unit-III: Literature and Political Contexts

Arthur Miller: *The Crucible*

Unit-IV: Literature and Cultural Perspectives

Langston Hughes: "I, Too", "The Weary Blues", "Harlem", "Mother to Son"

"The Negro Speaks of Rivers", "A Dream Deferred"

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.

2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

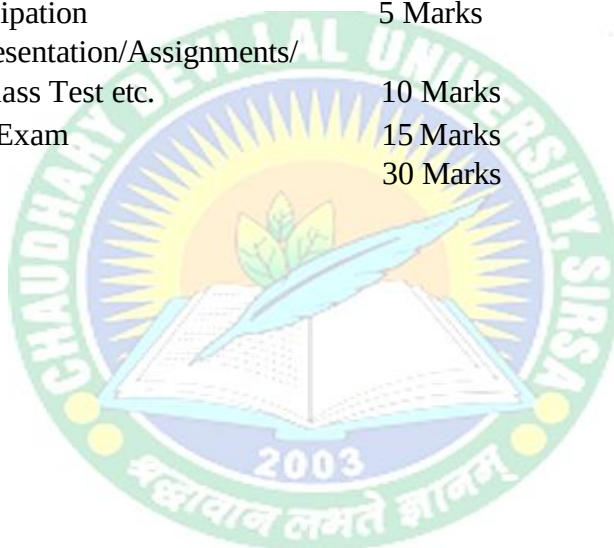
Note for Paper-Setters:

1. The paper-setter will set 9 questions in all.
2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.
3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks



English

Semester-II

Nomenclature of the Course: **Literature and Language-II**

Course Code: **BA/ENG/SM/2/DSC/153**

Course Type: **CC-M2**

Level of the Course: **151-199**

Credits: 2 (Theory 2)

Total Marks: 50

End Term Exam Marks: 35

Internal Assessment Marks: 15

Exam Time: 3 hrs.

Workload: Theory 2 hours

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will understand the significance of literary essays.
- 2 They will be able to appreciate literariness embedded into the text.
- 3 They will understand rich Indian culture through short stories.
- 4 They will be able to understand in intricacies of grammar.

Contents of the Course:

Unit-I: Essays

- J C Hill: “Good Manners”
- Joseph Addison: “On the Whims of Lottery Adventures”
- M. K. Gandhi: “Playing the English Gentleman”
- Pico Iyer: “Why We Travel”

Unit-II: Short Stories

- Rudyard Kipling: “The King and the Tree Goddess”
- Shashi Deshpande: “The Beloved Charioteer”
- Anita Desai: “Pigeons at Daybreak”
- Munshi Premchand: “The Child”

Unit- III: Composition

- a) Paragraph Writing
- b) Letter Writing: Letter to the Editor

Unit IV: Grammar

- a) Pair of words
- b) Voice
- c) Narration

Prescribed Text: To be edited by UG Board of Studies.

1. Raymond Murphy. *English Grammar in Use*, OUP.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all. Question No. 1 will be compulsory. Students will be required to attempt remaining 4 questions selecting at least one question from each Unit. All questions will carry equal marks.
2. Question No. 1 will consist of 10 short questions based on all the four Units. Out of 10 short questions, the students will be required to attempt any seven, selecting at least one short question from each Unit. Every short-answer type question will be of 1 mark each.
3. Question No 2 and 3 will be essay type questions based on Unit I.
4. Question No 4 and 5 will be explanation with reference to context type questions based on Unit II.
5. Question No 6 and 7 will be based on Unit III. The students will be required to attempt any one.
6. Question No 8 will be based on Unit IV. It will have 14 items covering all the topics in a Unit. The students will be required to attempt any 10 items.

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	4 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	4 Marks
iii.	Mid-Term Exam	7 Marks
	Total	15 Marks

ENGLISH
SEMESTER-II

Nomenclature of the Course: **Introduction to Prose and Basic Comprehension**

Course Code: **BA/ENG/SM/2/MDC/151**

Course Type: **MDC-2**

Level of the Course: **151-199**

Credits-3 (Theory 2, Tutorial 1)

Total Marks: 75

End Term Exam Marks: 50

Internal Assessment: 25

Exam Time: 3 Hrs.

Workload: 3 Hours (2 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-ENG-204.1 The students will be able to understand various components of prose.

B23-ENG-204.2 They will enrich their knowledge of different prose styles.

B23-ENG-204.3 The students will be able to write paragraphs, essays, and précis.

B23-ENG-204.4 The students will be able to write speeches and resume.

Contents of the Course:

Unit-I The following essays are prescribed

- | | | |
|------------------|---|-----------------------------|
| 1. Francis Bacon | : | “Of Studies” |
| 2. Charles Lamb | : | “Dream Children: A Reverie” |
| 3. E. M. Forster | : | “Tolerance” |

Unit-II The following essays are prescribed

- | | | |
|-----------------------|---|---------------------------------------|
| 4. R.K. Narayan | : | “My Educational Outlook |
| 5. Nirmal Verma | : | “Language and National Identity” |
| 6. A.P.J. Abdul Kalam | : | “Great Books Born out of Great Minds” |

Unit-III Composition

1. Letter Writing: Formal and Informal
 2. E-mail Writing, Application
- Writing Unit-IV Composition
4. Resume Writing
 5. Précis

Prescribed Text: To be edited by UG Board of Studies.

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all.
2. Question number one will consist of 8 short questions based on all the four Units. Out of 8 short questions, the students will be required to attempt any 5, selecting at least one short question from each Unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 and 3 will be essay type questions based on Unit I.
4. Question No 4 and 5 will be essay type questions based on Unit II.
5. Question No 6 and 7 will be based on Unit III.
6. Question No 8 and 9 will be based on Unit IV.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	7 Marks
iii.	Mid-Term Exam	13
	Marks Total	25
	Marks	

SEMESTER-II

Nomenclature of the Course: **Phonetics and Remedial Grammar-II**

Course Code: **BSC/BCOM/BA/ENG/MD/2/DSC/151**

Course Type: **CC-2**

Level of the Course: **151-199**

Credits: 3 Theory

Max. Marks: 70

End Term Exam Marks: 50

Internal Assessment Theory: 20

Time: 3 Hours

Workload: Theory 3 hours and Practical 1 hour per group of 20 students

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-EFE 201.1 The students will understand the meaning of Linguistics and Phonetics.

B23-EFE-201.2 They will be familiarized with speech mechanism and sounds of English.

B23-EFE-201.3 They will understand the R. P. Sound system.

B23-EFE-201.4 They will be able to eradicate grammatical errors in speech and writing.

Contents of the Course:

Unit I: Word-Accent; Accent and Rhythm in Connected Speech

Intonation: Tune I & II (with reference to short and simple sentences only)

Unit II: Phonemic Transcription Simple Words in Common Use in IPA symbols (as used in Oxford Advanced Learner's Dictionary)

Unit III: Difficulties with Comparatives and Superlatives; Confusion of Participles Active and Passive Voice; The Prop. Word On; Prepositions; Redundant Pronouns and Preposition.

Unit IV: The Use of Correlatives; Use of Who, Whom, Much, Many, Still & Yet, So That, So As, Make and Do; Errors in the use of individual words; the courtesy words: Please Thank you; Dates and time; Greetings and Salutations; Intensive practice exercises in all the above topics.

Suggested Readings:

Brians, Paul. *Common Errors in English Usage*. Franklin, Beedle & Associates, 2003. Hancock, Mark. *English Pronunciation in Use Intermediate with Answers, Audio CDs (4)*

and CD-ROM. Cambridge UP, 2012.

Murphy, Raymond. *English Grammar in Use with Answers*.

Cambridge UP, 2002. Swan, Michael. *Practical English Usage: Hardback*. 3rd ed., Oxford UP, 2005.

Trim, John. *English Pronunciation Illustrated Cassettes (2)*. Cambridge UP, 1984.

Wells, J. C. *English Intonation PB and Audio CD: An Introduction*. Cambridge UP, 2006.



English

Semester-II

Nomenclature of the Course: **English Language and Communication Skills: Level 2**

Course Code: **BSC/BCOM/BA/ENG/MD/2/AEC/151**

Course Type: **AEC-2**

Level of the Course: **151-199**

Credits: 2 (Theory 2)
Marks: 50

Total

End Term

Exam Marks: 35

Internal

Assessment Marks:
15

Exam Time: 3 Hrs.

Workload: Theory 2 hours

Course Learning Outcomes

After the successful completion of the course, the student will be able to:

E201.1. The students will be introduced to the phonetics and syllables in English.

E201.2. They will learn various components of speaking skills and their use in communication.

E201.3. They will learn the practical use of punctuation and capitalization. E201.4. They will have the comprehensive knowledge of tenses.

Contents of the Course:

Unit I: Sounds in English Language

Phonetic symbols and their understanding through a dictionary (Oxford Advanced Learner's Dictionary)

Transcribing one and two syllable words in English

(*For Blind Students: Develop a story from the given prompt or idea)

Unit II: Developing Fluency in Speaking Skills. Speech Making: Expository Speech, Argumentative Speech Dialogues, Role Plays and Group Discussions. Introduction to Tenses

Suggested Readings:

Fraleigh, Douglas M., and Joseph S. Tuman. *Speak Up: An Illustrated Guide to Public Speaking*. Macmillan, 2011.

Lucas, Stephen. *The Art of Public Speaking*. McGraw-Hill, 2008.

Murphy, Raymond. *English Grammar in Use with Answers*. Cambridge UP, 2002.

Instructions to the Paper Setters:

1. Question No 1 will be compulsory and will have 7 parts based on all the four Units and the students will be required to attempt all the 7.
2. Question No 2 and 3 will be set on Unit-I covering the entire Unit. Students will be required to attempt any one.
3. Question No 4 and 5 will be set on Unit-II covering the entire Unit. Students will be required to attempt any one.

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	4 Marks	
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	4 Marks	
iii.	Mid-Term Exam	7 Marks Total	15 Marks



English

Semester II

Nomenclature of the Course: **Creative Writing**

Course Code: BSC/BCOM/BA/ENG/MD/2/SEC/151

Course Type: **SEC-1II**

Level of the Course: **101-150**
Credits: 3 (2 Theory, 1 Tutorial)

Total Marks: 75 Internal Assessment Marks: 25 End Term Exam Marks: 50 Time: 3 hours

Workload: Theory 3 hours

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

The students will understand the art, craft and various aspects of creative writing.

2. They will be acquainted with the basic skills required for a creative writer
3. They will be able to explain the differences in writing for various social media contexts.
4. The creative and critical faculties of the students will be honed.

Contents of the Course:

Unit I

Introduction and Significance of Creative Writing
Creative Writing Process
Genres of Creative Writing: poetry, fiction, non-fiction, and drama.
Literary Devices: Image, Simile, Metaphor, Symbol, Hyperbole, Personification

Unit II

Plot, Setting, Character, Dialogue, Point of View

Fiction: short story, novella and novel
Biography, Memoir and Autobiography
Travelogues and Diaries

Unit-III

Web Content Writing and Blog Writing
Script Writing
Journalistic Writing

Suggested Readings:

Abrams, M.H. *Glossary of Literary Terms*. Boston: Wadsworth Publishing Company, 2005.

Bell, James Scott. *How to Write Dazzling Dialogue*. Compendium Press, 2014.

Bell, Julia and Magrs, Paul. *The Creative Writing Course-Book*. London: Macmillan, 2001.

Clark, Roy Peter. *Writing Tools*. US: Brown and Company, 2008.

Dev, Anjana Neira, Anuradha Marwah and Swati Pal. *Creative Writing: A Beginner's Manual*. Pearson India, 2008.

Earnshaw, Steven (Ed). *The Handbook of Creative Writing*. Edinburgh UP, 2007.

Gardner, John. *The Art of Fiction*. Vintage, 1991.

King, Stephen. *On Writing: A Memoir of the Craft*. Hodder and Stoughton, 2000.

Scheme of Examination:

Note: All questions are compulsory.

Q.1 This question will be compulsory and have 8 short questions based on all the four Units. Students will be required to attempt any 4 in about 30 words each covering.

4*2=08

Q:2 This question with internal choice shall be based on unit I. The student shall attempt one question out of two. 14

Q. 3. This question with internal choice shall be based on unit II. The student shall attempt one question out of two. 14

Q. 4 This question with internal choice shall be based on unit III. The student shall attempt one question out of two. 14

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

Class participation 5 marks

Assignments- Presentations 7 marks

Mid Term: 13 marks

Total Marks 25 marks

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

- | | | |
|-------|----------------------------|----------|
| (i) | Class participation | 5 marks |
| (ii) | Assignments- Presentations | 7 marks |
| (iii) | Mid Term: | 13 marks |
| | Total Marks | 25 marks |

English
Semester II
Nomenclature of the Course: **Report Writing**

Course Code: **BSC/BCOM/BA/ENG/MD/2/SEC/152**

Course Type: **SEC-2**

Level of the Course: **151-199**

Credits: 3 (Theory 2, Tutorial 1)

Total Marks: 75
Internal Assessment: 25
End Term Exam Marks: 50
Exam Time: 3 hours

Workload: Theory 2 hours

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 311.1 The students will understand various aspects of report writing.
- 311.2 They will improve their effective report writing skills.
- 311.3 They will learn planning and structure of report writing.
- 311.4 They will learn the formatting of reports.

Contents of the Course:

Unit I

Introduction to Technical Writing: Technical Report

Planning and Structure of Report: Word Choice, Tone, Drafting and Coherence of main ideas,

Types of Report: Formal and Informal

Unit II

Writing and Revising the Draft, the Editing Process

Writing Styles and Techniques

Writing Effective Reports

Formatting the Reports: Title Page, Headers and Footers, Using Tables and Graphics

Unit III

Visual Aids and Presentation Skills

Importance of Effective Language in Report Writing Presenting one's organization

Executive Summary

Suggested Readings

Janet Owens. *Report Writing*. DSC: London, 2011.

Mort, S. *Professional Report Writing*. Taylor & Francis, 2017.

Sharma, S., Raman, M. *Technical Communication: Principles and Practice*. India: Oxford University Press, 2015.

Scheme of Examination:

Note: All questions are compulsory.

Q.1 This question will be compulsory and have 8 short questions based on all the three Units. Students will be required to attempt any 4 in about 30 words each covering. $4 \times 2 = 08$

Q:2 This question with internal choice shall be based on unit I. The student shall attempt one question out of two. 14

Q. 3. This question with internal choice shall be based on unit II. The student shall attempt one question out of two. 14

Q. 4 This question with internal choice shall be based on unit III. The student shall attempt one question out of two. 14

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

Class participation	5 marks
Assignments- Presentations	7 marks
Mid Term:	13 marks

Total Marks 25 marks

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

(iv)	Class participation	5 marks
(v)	Assignments- Presentations	7 marks
(vi)	Mid Term:	13 marks
	Total Marks	25 marks

English

Nomenclature of the Course: **International English Language Proficiency Development**

Course Code: : **BSC/BCOM/BA/ENG/MD/VAC/151**

Course Type: **VAC-2**

Level of the Course: **151-199**

Credits: 4 (3 Theory, 1 Tutorial)

Total Marks: 100

Internal Assessment Marks: 30

End Term Exam Marks: 70

Time: 3 hours

Workload: Theory 3 hours, tutorial 1 hour; Tutorial group size will be of 30 students

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-VOC-225.1 Demonstrate a proficient level of understanding and usage of English in various international contexts.

B23-VOC-225.2 Communicate effectively and confidently in English, both orally and in written form.

B23-VOC-225.3 Understand and interpret complex English texts suitable for advanced academic or professional purposes.

B23-VOC-225.4 Apply appropriate language strategies to participate in diverse interpersonal exchanges and public communications.

Contents of the Course:

Unit I: Advanced Grammar and Vocabulary (20 Marks)

Review of English grammar: Verb tenses, modals, conditionals, direct and indirect speech, active and passive voice

Unit II: Reading and Writing Skills (20 Marks)

Reading strategies: Advanced comprehension passages developing practices of skimming, scanning and critical reading of academic and professional texts

Writing skills: Paragraph writing, dialogue writing, email writing

Unit III: Listening and Speaking Skills (15 Marks)

Advanced listening comprehension: Understanding main ideas and details in lectures, presentations, discussions, and conversations

Speaking skills: Presenting ideas clearly and coherently, participating in discussions and debates, giving presentations

Unit IV: Intercultural Competence and Introduction to Cultural Nuances (15 Marks)

Basic Etiquettes in English-Speaking Cultures: Greetings, introductions, expressions of gratitude, politeness

Conversational English: Simple conversation starters, common phrases and sentences used in daily life, understanding the use of small talk in English-speaking cultures

Suggested Readings:

Swan, M. *Practical English Usage*. Oxford University Press, 2016.

Wood, F.T. *A Remedial English Grammar for Foreign Students*, Macmillan.

Murphy, R. *English Grammar in Use*. Cambridge University Press, 2019.

Hedge, T. *Writing*. Oxford University Press, 2019

Hughes, R. *English in Speech and Writing*. Routledge, 2018.

Note for Paper-setters:

1. The paper will consist of 4 Units and one compulsory question. Students will be required to attempt one question from each Unit besides Question No. 1. which will be compulsory.
2. Question No. 1 will be compulsory and consist of 10 short answer type questions of 2 marks each based on all the four Units. Students will be required to attempt any 7.
3. Unit I will have one question having two parts of 7 marks each based on the two given topics. There will be no internal choice.
4. Unit II will have one question having two parts of 7 marks each based on the two given topics. First part of the question will consist of an advanced comprehension passage (without internal choice) followed by five questions of 2 marks each. Second part of the question will be set on any two of the given topics (with internal choice).
5. Unit III will have one question in three parts on any two of the given topics of 7 marks each. Students will be required to attempt any two of the given parts.
6. Unit IV will have one question in three parts on any two of the given topics of 7 marks each. Students will be required to attempt any two of the given parts.

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

iv. Class Participation	5 Marks
v. Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
vi. Mid-Term Exam	15 Marks
Total	3

SEMESTER-II

Nomenclature of the Course: **Phonetics and Remedial Grammar-II (Practical)**

Course Code: **BSC/BCOM/BA/ENG/MD/2/PRC/151**

Course Type: **CC-2**

Level of the Course: **151-199**

Credits: 01

Practical External: 20

Practical internal: 10

Time: 2 Hours

Practical: Oral Exam/Viva 30 Marks

Instructions to the Paper Setter:

1. There will be five questions in all. Question No. 1 will be compulsory. Students will be required to attempt remaining 4 questions selecting at least one from each Unit. All questions will carry equal marks.
2. Question No. 1 will be compulsory having 5 parts based on all the four Units.
3. Question No 2 with internal choice will be based on Unit-I.
3. Question No. 3, 4 and 5 will be based on Unit-II, III and IV. Every question will have 14 parts evenly based on items prescribed in each Unit. Students will be required to attempt any 10 parts in each question.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

- | | | |
|------|---|----------|
| i. | Class Participation | 5 Marks |
| ii. | Seminar/Presentation/Assignments/
Quiz/Class Test etc. | 5 Marks |
| iii. | Mid-Term Exam | 20 Marks |

Evaluation of Internal Assessment (Practical)

Internal Assessment (Practical) will be based on the following components.

- | | | |
|-----|---------------------|---------|
| i. | Class Participation | 4 Marks |
| ii. | Mid-Term Exam | 6 Marks |

English

Semester-III

Nomenclature of the Course: **Introduction to Poetry and Phonetics**

Course Code: **BA/ENG/SM/3/DSC/201**

Course Type: **CC-3/MCC-4**

Level of the Course: **201-249**

Credits: 4 (Theory 3, Tutorial 1)

Total Marks: 100

End Term Exam Marks: 70

Internal Assessment Marks: 30

Exam Time: 3 Hrs.

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-ENG-301.1 The students will be able to understand various components of poetry

B23-ENG-301.2 Perusal of poetry will enrich their knowledge of sub-genres of poetry

B23-ENG-301.3 The students will understand speech sounds in English language

B23-ENG-301.4 The students will be able to write phonemic transcription and word stress

Contents of the Course:

Unit-I The following poems are prescribed:

1. Toru Dutt : "Sita"
2. H.L.V. Derozio : "To India—My Native Land"
3. William Shakespeare: "My Mother's Eyes are Nothing Like the Sun"
4. Rabindranath Tagore: "Where the Mind is Without Fear"
5. Sarojini Naidu : "Song of a Dream"
6. Nissim Ezekiel : "Night of the Scorpion"

Unit-II The following poems are prescribed:

1. John Milton : "On His Blindness"
2. William Wordsworth: "The Solitary Reaper"
3. Robert Browning: "My Last Duchess"
4. W. B. Yeats : "When You are Old"

5. Philip Larkin: "An Arundel Tomb"
6. Robert Frost: "The Road Not Taken"

Unit-III Phonetics

1. Organs of Speech
2. Description of Speech Sounds: Vowels and Consonants

(*For Blind Students: Business Letter)

Unit-IV Phonetics

1. Transcription of Words
2. Word Stress

(*For Blind Students: Essay in 500 words)

Prescribed Text: To be edited by UG Board of Studies.

1. J. Sethi and P.V. Dhamija. *A Course in Phonetics and Spoken English*. PHI, 1999.
2. T. Balasubramanian. *A Textbook of English Phonetics for Indian Students*, MacMillan India.

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all. Question No. 1 will be compulsory. Students will be required to attempt 4 questions selecting at least not question from each Unit. All questions will carry equal marks.
2. Question number one will consist of 10 short questions based on all the four Units. Out of 10 short questions, the students will be required to attempt any seven, selecting at least one short question from each Unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 with internal choice will be essay type question based on Unit I.
4. Question No 3 with 4 parts will be explanation with reference to the context type questions based on Unit II. Students will be required to attempt any two.
5. Question No 5 and 6 will be based on Unit III.
6. Question No 7 and 8 will be based on Unit IV.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

- i. Class Participation 5 Marks
- ii. Seminar/Presentation/Assignments/

	Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks



English

Semester-III

Nomenclature of the Course: **British Poetry and Drama: 17th and 18th Century**

Course Code: **BA/ENG/SM/3/DSC/202**

Course Type: **MCC-5**

Level of the Course: **201-249**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment Marks: 30

End Term Exam Marks: 70

Exam Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will be able to learn about the various aspects of satire.
- 2 They will be familiarized with the decline of British drama in 17th century.
- 3 They will understand the background of Christianity.
- 4 They will be familiarized with the first British woman writer.

Contents of the Course:

Unit-I:	John Milton:	<i>Paradise Lost- Book 1</i>
Unit-II	John Webster:	<i>The Duchess of Malfi</i>
Unit-III:	Aphra Behn:	<i>The Rover</i>
Unit-IV	Alexander Pope:	<i>The Rape of the Lock</i>

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper-Setters:

1. The paper-setter will set 9 questions in all.
2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.

3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks



ENGLISH

SEMESTER-III

Nomenclature of the Course: **Introduction to Poetry and Phonetics**

Course Code: **BA/ENG/SM/3/MDC/201**

Course Type: **MDC-3**

Level of the Course: **201-249**

Credits-3 (Theory 2, Tutorial 1)

Total Marks: 75

End Term Exam Marks: 50

Internal Assessment Marks: 25

Time: 3 Hrs.

Workload: 3 Hours (2 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will be able to understand various components of poetry
- 2 Perusal of poetry will enrich their knowledge of sub-genres of poetry
- 3 The students will understand speech sounds in English language
- 4 The students will be able to write phonemic transcription and word stress

Contents of the Course:

Unit-I The following poems are prescribed:

1. Toru Dutt : "Sita"
2. Rabindranath Tagore : "Where the Mind is Without Fear"
3. Sarojini Naidu : "The Bangle Sellers"
4. Nissim Ezekiel : "Night of the Scorpion"

Unit-II The following poems are prescribed:

1. John Milton : "On His Blindness"
2. William Wordsworth : "The Solitary Reaper"
3. Robert Browning : "My Last Duchess"
4. W. B. Yeats : "When You are Old"

Unit-III Phonetics

1. Organs of Speech
2. Speech Sounds: Vowels and Consonants

(*For Blind Students: Business Letter)

Unit-IV Phonetics

1. Transcription of Words
2. Word Stress

(*For Blind Students: Essay in 500 words)

Prescribed Text: To be edited by UG Board of Studies.

1. J. Sethi and P.V. Dhamija. *A Course in Phonetics and Spoken English*. PHI, 1999.
2. T. Balasubramanian. *A Textbook of English Phonetics for Indian Students*, MacMillan India.

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all. Question No. 1 will be compulsory. Students will be required to attempt 4 questions selecting at least not question from each Unit. All questions will carry equal marks.
2. Question number one will consist of 8 short questions based on all the four Units. Out of 8 short questions, the students will be required to attempt any 5, selecting at least one short question from each Unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 with internal choice will be essay type question based on Unit I.
4. Question No 3 with 4 parts will be explanation with reference to the context type questions based on Unit II. Students will be required to attempt any two parts.
5. Question No 5 and 6 will be based on Unit III.
6. Question No 7 and 8 will be based on Unit IV.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	7 Marks
iii.	Mid-Term Exam	13
	Marks Total	25
	Marks	

SEMESTER-III

Nomenclature of the Course: **Communicative and Writing Skills-I**

Course Code: **BSC/BCOM/BA/ENG/MD/3/DSC/201**

Course Type: **CC-3**

Level of the Course: **201-249**

Credits: 4 (3 Theory and 1 Tutorial)

Max. Marks: 100

End Semester Exam marks: 70

Internal Assessment Theory: 30

Exam Time: 3 hours

Workload: Theory 3 hours and Tutorial 1 hour per group of 30 students

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will find and rectify various types of errors in written English
- 2 They will be able to enrich their vocabulary and use it in different contexts.
- 3 They will be able to communicate in writing in the business context.
- 4 They will be able to edit text written in English.

Contents of the Course:

Unit I: Spotting the errors pertaining to nouns, pronouns, adjectives and adverbs, subject verb concord; Lexis: Idioms and phrases, words often confused, one-word substitution, foreign words (A selected list)

Unit II: Vocabulary development through synonyms, antonyms, formation of words with affixes; Developing writing skills: Writing small paragraphs on general and current issues, events and slogan writing

Unit III: Technical Writing; Drafting memo and circular; e-mail writing; Resume writing
Press Report Writing; Writing Notices, Agendas, Minutes; Note taking

Unit IV: Editing Skills: Use of capital letters, punctuation, parentheses, square brackets, ellipsis, apostrophe, and quotation marks

Instructions to the Paper Setter:

There will be five questions in all. All questions will carry equal marks.

1. Question No. 1 shall be compulsory having 14 parts based on all the four Units. Students will be required to attempt all the 14.
2. Question No. 2 will be based on Unit-I having 18 parts. Students will be required to attempt any 14.
3. Question No. 3 will be based on Unit II having Part A and B. Part A will have 10 questions based on Vocabulary and students will be required to attempt any 7. Part B will be based on writing skills having 7 marks.
4. Question No 4 with internal choice will be based on Unit-III.
5. Question No. 5 shall be based on Unit-IV having 18 parts. Students will be required to attempt any 14.

Suggested Readings:

Lewis, Norman. *Word Power Made Easy: The Complete Handbook for Building a Superior Vocabulary*. Anchor, 2014.

Murphy, Herta A., et al. *Effective Business Communications*. McGraw-Hill Ryerson, 1990.

Murphy, Raymond. *English Grammar in Use with Answers*. Cambridge UP, 2002.

Strunk, William. *The Elements of Style: The Original Edition*. Courier Corporation, 2012.

Truss, Lynne. *Eats, Shoots & Leaves: The Zero Tolerance Approach to Punctuation*. Profile Books(GB), 2003.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

- | | | |
|------|---|----------|
| i. | Class Participation | 5 Marks |
| ii. | Seminar/Presentation/Assignments/
Quiz/Class Test etc. | 10 Marks |
| iii. | Mid-Term Exam | 15 Marks |

English
Semester-III

Nomenclature of the Course: **English Language and Communication Skills**

Course Code: **BSC/BCOM/BA/ENG/MD/3/AEC/201**

Course Type: **AEC-3**

Level of the Course: **201-249**

Credits: 2 (Theory 2)

Total Marks: 50

End Term Exam Marks: 35

Internal Assessment Marks: 15

Time: 3 Hrs.

Workload: Theory 2 hours

Course Learning Outcomes

After the successful completion of the course, the student will be able to:

E301.1. The students will understand the importance of close reading and comprehension

E301.2. They will learn the practical use of interview and presentation skills.

E301.3. They will enhance their vocabulary for better communication.

E301.4. They will be introduced to the correct use of articles and other parts of speech.

Content of the Course:

Unit I: Cloze Reading and Comprehension Summarizing and Paraphrasing Interview Skills, Seminar Skills, Presentation Skills, Data Interpretation – Bar Graph, Pie Chart, Tree Diagram

Unit II: Vocabulary: Homonyms, Homophones, Pair of words, Rearranging jumbled sentences, Common errors in the use of English (Noun, Pronoun and Articles)

Suggested Readings:

Bienvenu, Sherron. *The Presentation Skills Workshop: Helping People Create and Deliver Great Presentations*. Amacom Books, 2006.

Brians, Paul. *Common Errors in English Usage*. Franklin, Beedle & Associates, 2003.

McNamara, Danielle S. *Reading Comprehension Strategies: Theories, Interventions, and Technologies*. Psychology P, 2007.

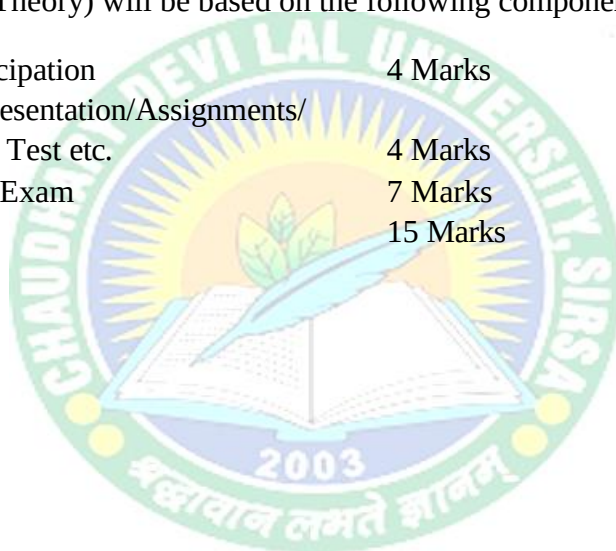
Instructions to the Paper Setters:

1. Question No 1 will be compulsory and will have 7 parts based on all the four Units and the students will be required to attempt all the 7.
2. Question No 2 and 3 will be set on Unit-I covering the entire Unit. Students will be required to attempt any one.
3. Question No 4 and 5 will be set on Unit-II covering the entire Unit. Students will be required to attempt any one.

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

i.	Class Participation	4 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	4 Marks
iii.	Mid-Term Exam	7 Marks
	Total	15 Marks



English
Semester III

Nomenclature of the Course: **Communication in Professional Life**

Course Code: BSC/BCOM/BA/ENG/MD/3/SEC/201

Course Type: **SEC-3**

Level of the Course: **201-249**

Credits: 3 (2 Theory, 1 Tutorial)

Total Marks: 75

Internal Assessment Marks: 25

End Term Exam Marks: 50

Exam Time: 3 hrs.

Workload: Theory 3 hours (2 Theory, 1 Tutorial)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

310.1 The students will be able to communicate effectively in English in professional contexts.

310.2 They will be able to frame different kinds of sentences.

310.3 They will learn professional communication skills.

310.4 They will learn the basics of grammar and composition.

Contents of the Course:

Unit I

- Communication: Importance and its Purpose
- Essentials of Good Communication, Strategies For Effective Communication
- Significance of Body Language in Communication

Unit II

- Noun Clauses, Adverb Clauses, Relative Clauses
- Sentence and its types
- Group Discussion
- Job Interviews
- Resume Writing

Unit III

- Effective Business Meetings: Preparing Agenda, Summarizing key ideas and information
- Formal E-mail Writing
- Notice Writing
- Press Release (Business Related)
- Business Reports

Suggested Readings:

John Eastwood. *Oxford Guide to English Grammar*. (Oxford University Press, 1994).

Martin Hewings. *Advanced Grammar in Use*. (Cambridge University press, 1999)

Raymond Murphy. *English Grammar in Use (with CD- Rom)*. Cambridge University Press.

Scot Ober. *Contemporary Business Communication*. Cengage Learning

RC Bhatia. *Business Communication*. Ane Books Pvt. Ltd., New Delhi.

R.C. Sharma and Krishna Mohan. *Business Communication and Report Writing*. Tata McGraw-Hill Publishing Company Ltd., 2006.

Scheme of Examination:

Note: All questions are compulsory.

Q.1 This question will be compulsory and have 8 short questions based on all the three Units. Students will be required to attempt any 4 in about 30 words each covering. $4 \times 2 = 08$

Q:2 This question with internal choice shall be based on unit I. The student shall attempt one question out of two. 14

Q. 3. This question with internal choice shall be based on unit II. The student shall attempt one question out of two. 14

Q. 4 This question with internal choice shall be based on unit III. The student shall attempt one question out of two. 14

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

(i)	Class participation	5 marks
(ii)	Assignments- Presentations	7 marks
(iii)	Mid Term:	13 marks
	Total Marks	25 marks

English

Nomenclature of the Course: **Manuscript Writing**

Course Code : **BSC/BCOM/BA/ENG/MD/3/SEC/202**

Course Type: **SEC-3**

Level of the Course: **201-249**

Credits: 3 (2 Theory, 1 Tutorial)

Total Marks: 75

Internal Assessment Marks: 25 End Term Exam Marks: 50

Exam Time: 3 hours

Workload: Theory 3 hours

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 402.1 The students will understand various aspects of manuscript writing.
- 402.2 They will learn about the details of writing process.
- 402.3 They will know techniques of manuscript writing.
- 402.4 They will be introduced to the mechanics of citing and referencing sources.

Contents of the Course:

Unit- I

Manuscript Writing: Definition, Purpose and Significance

Types of Manuscripts: Original Article, Case Studies, Reflective Essays, Review Articles, Brief Reports
Understanding the Process: Pre-writing, drafting, revising, editing, and proofreading.

Unit-II

Ethical Considerations in Manuscript Writing: Understanding plagiarism and academic integrity, properly attributing sources and avoiding plagiarism. **Principles of Effective Writing:** Clarity, coherence, conciseness, and precision. **Writing Techniques:** Developing a strong thesis statement, using evidence and supporting argument

Unit-III

Revision and Editing: Techniques for revising and improving clarity and coherence

Proofreading and Finalising : Symbols for Proofreading, Drafting and Revising: outlining and drafting a literary manuscript, techniques for revision, editing and improving clarity.

Final Manuscript and Presentation: preparing the final version of the manuscript, presenting the key arguments in a concise manner

Suggested Readings:

Wayne C. Booth et. al. *The Craft of Research*. University of Chicago Press.

William Strunk Jr. and E.B. White. *The Elements of Style*. Independently Published, 2019. James D. Lester, *Writing Research Papers: A Complete Guide*. Pearson, 2015.

MLA Handbook for Writers of Research Papers by The Modern Language Association of America

Scheme of Examination:

Note: All questions are compulsory.

- Q.1 This question will be compulsory and have 8 short questions based on all the three Units. Students will be required to attempt any 4 in about 30 words each covering. 4*2=08
- Q:2 This question with internal choice shall be based on unit I. The student shall attempt one question out of two. 14
- Q. 3. This question with internal choice shall be based on unit II. The student shall attempt one question out of two. 14
- Q. 4 This question with internal choice shall be based on unit III. The student shall attempt one question out of two. 14

Evaluation of Internal Assessment

Internal assessment will be based on the following components:

- | | |
|---------------------------------|----------|
| (i) Class participation | 5 marks |
| (ii) Assignments- Presentations | 7 marks |
| (iii) Mid Term: | 13 marks |
| Total Marks | 25 marks |



English

Semester-IV

Nomenclature of the Course: **Introduction to Drama and Intermediate Grammar**

Course Code: **BA/ENG/SM/4/DSC/251**

Course Type: **CC-4/MCC-6**

Level of the Course: **251-299**

Credits: 4 (Theory 3, Tutorial 1)

Total Marks: 100

End Term Exam Marks: 70

Internal Assessment Marks: 30

Exam Time: 3 Hrs.

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

- 1 The students will be able to understand various components of drama.
- 2 They will have knowledge of different dramatic styles.
- 3 The students will be able to write paragraphs, essays, letters, and précis.
- 4 The students will be able to write speeches and resume.

Contents of the Course:

Unit-I Following One-Act Plays are prescribed

1. Fritz Karinthy : “Refund”
2. Anton Chekov : “A Marriage Proposal”
3. Rupert Brooke : “Lithuania”

Unit-II Following One-Act Plays are prescribed

1. Bhasa : “The Envoy”
2. J.B. Priestley : “Mother’s Day”
3. Jeoffrey Trease : “After the Tempest”

Unit-III Grammar

1. Punctuation
2. Articles and Determiners

Unit-IV Grammar

1. Non-finites
2. Tag Questions

Prescribed Text: To be edited by UG Board of Studies.

1. F.T. Wood. *A Remedial English Grammar for Foreign Students*, Macmillan.
2. Raymond Murphy. *English Grammar in Use*, OUP.

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper Setters:

1. The paper-setter will set 9 questions in all. Question No. 1 will be compulsory. Students will be required to attempt 4 questions selecting at least not question from each Unit. All questions will carry equal marks.
2. Question No. 1 will consist of 10 short questions based on all the four Units. Out of 10 short questions, the students will be required to attempt any seven, selecting at least one short question from each Unit. Every short-answer type question will be of 2 marks each.
3. Question No 2 with internal choice will be essay type question based on Unit I.
4. Question No. 3 with 4 parts will be explanation with reference to the context type questions based on Unit II. Students will be required to attempt any two.
5. Question No 4 with 16 items will be based on Unit III. The students will be required to attempt any 14 of the given items.
6. Question No 5 with 16 items will be based on Unit IV. The students will be required to attempt any 14 of the given items.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

- | | |
|---|----------|
| i. Class Participation | 5 Marks |
| ii. Seminar/Presentation/Assignments/
Quiz/Class Test etc. | 10 Marks |
| iii. Mid-Term Exam | 15 Marks |

English

Semester-IV

Nomenclature of the Course: **Indian Writing in English**

Course Code: **BA/ENG/SM/4/DSC/252**

Course Type: **MCC-7**

Level of the Course: **251-299**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment Marks: 30

End Term Exam Marks: 70

Exam Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will be introduced to renowned writers of India.
- 2 They will understand the context of Colonial and Post-Colonial India.
- 3 They will be able to appreciate the rich literary tradition of writing in India.
- 4 They will get to know the importance of Humanism in literature.

Contents of the Course:

Unit-I	R.K. Narayan:	<i>The Guide</i>
Unit-II	Anita Desai:	<i>Fire on the Mountain</i>
Unit-III	Nissim Ezekiel:	“Enterprise”, “The Night of the Scorpion”, “The Patriot” “Poet, Lover, Birdwatcher”, “The Professor”, “Philosophy”
Unit-IV	Vijay Tendulkar:	<i>Ghashiram Kotwal</i>

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

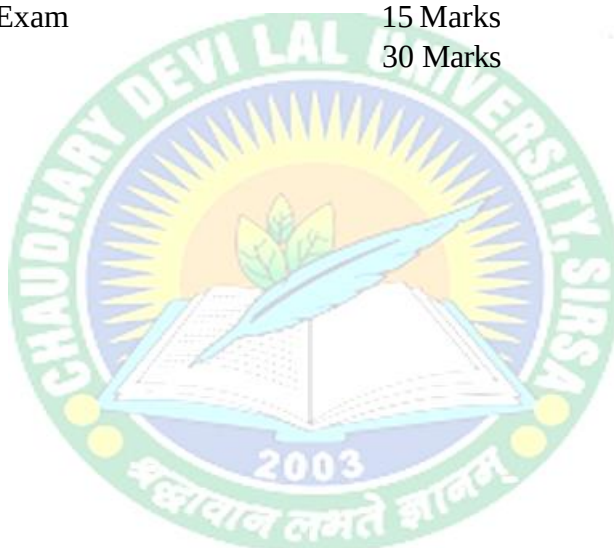
Note for Paper-Setters:

1. Paper-setter will set 9 questions in all.
2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.
3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks



English

Semester-IV

Nomenclature of the Course: **British Romantic Literature**

Course Code: **BA/ENG/SM/4/DSC/253**

Course Type: **MCC-8**

Level of the Course: **251-299**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment: 30

End Term Exam Marks: 70

Exam Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1 hour tutorial. Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will be familiarized with romantic literature.
- 2 They will be familiarized with the various themes of romantic literature.
- 3 They will be able to learn the scientific temperament of 19th Century.
- 4 They will understand the effect of Industrial revolution.

Contents of the Course:

Unit-I: William Blake: “The Lamb”, “The Chimney Sweeper” (from *The Songs of Innocence* and *The Songs of Experience*) “The Tyger” (*The Songs of Experience*) “Introduction” to *The Songs of Innocence*

Unit-II William Wordsworth: “Tintern Abbey”, “Nutting”, “The Tables Turned”, “Daffodils”, “The Solitary Reaper”

Unit-III: John Keats: “Ode to a Nightingale”, “To Autumn”, “When I Have Fears I May Cease to Be”, “La Belle Dame sans Merci”

Unit-IV Mary Shelley: *Frankenstein*

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

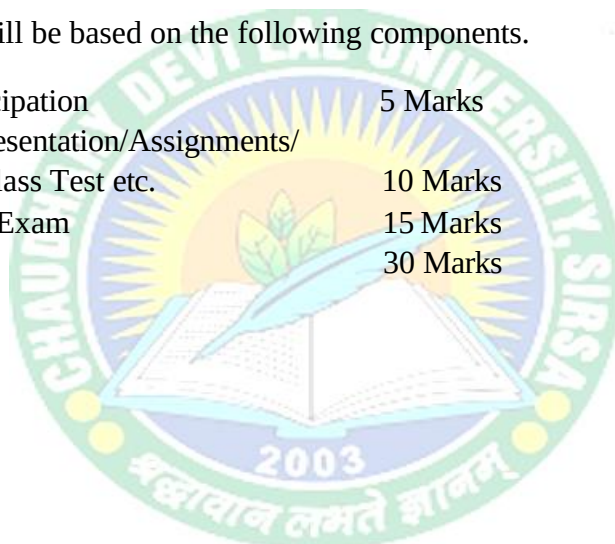
Note for Paper-Setters:

1. The paper-setter will set 9 questions in all.
2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.
3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks



English

Semester-IV

Nomenclature of the Course: **American Literature**

Course Code: **BA/ENG/SM/4/DSC/254**

Course Type: **DSE-1**

Level of the Course: **251-299**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment Marks: 30

End Term Exam Marks: 70

Exam Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

- 1 The students will be familiarized with history and culture of America.
- 2 They will be able to understand social structure of American society.
- 3 They will be able to understand American concept of Liberty and equality.
- 4 They will be able to learn various developments in American literature.

Contents of the Course:

Unit-I:	Tennessee Williams: <i>The Glass Menagerie</i>
Unit-II	R.W. Emerson: "The American Scholar", "Self-Reliance", "The Over-Soul"
Unit-III:	Walt Whitman: "O Captain My Captain," "One's Self I Sing", "Passage to India", "A Noiseless Patient Spider", "I Hear America Singing", "A Clear Midnight"
Unit-IV	Robert Frost: "The Road Not Taken", "Stopping by Woods on a Snowy Evening", "Birches", "Mending Wall", "Fire and Ice", "Design"

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

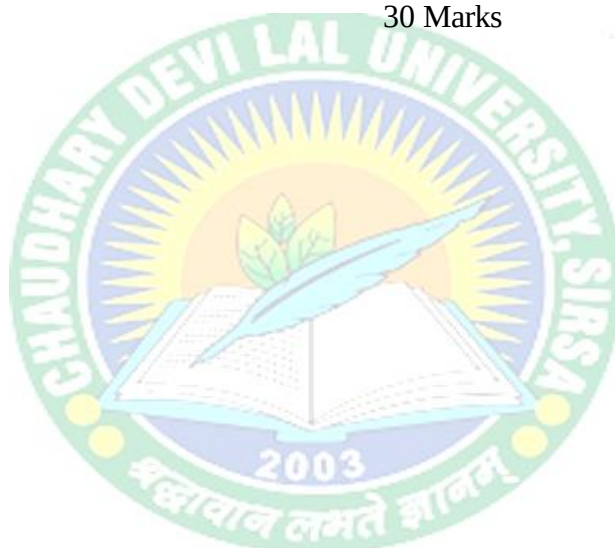
Note for Paper-Setters:

1. The paper-setter will set 9 questions in all.
2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.
3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15 Marks
	Total	30 Marks



English

Semester-IV

Nomenclature of the Course: **Colonial and Postcolonial Literature**

Course Code: **BA/ENG/SM/4/DSC/255**

Course Type: **DSE-1**

Level of the Course: **251-299**

Credits: 4 (Theory 3, Tutorial 1)

Max. Marks: 100

Internal Assessment Marks: 30

End Term Exam Marks: 70

Exam Time: 3 Hours

Workload: 4 Hours (3 hours theory and 1 hour tutorial; Tutorial group size will be of 30 students)

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-ENG-405.1 The students will have knowledge of concepts relating to Postcolonialism.

B23-ENG-405.2 They will learn different theories of culture and nationalism.

B23-ENG-405.3 They will think critically about colonialism and its history.

B23-ENG-405.4 They will understand gender and race in the context of Postcolonial societies.

Contents of the Course:

Unit-I:	Chinua Achebe:	<i>Things Fall Apart</i>
Unit-II	Joseph Conrad:	<i>Heart of Darkness</i>
Unit-III:	Girish Karnad:	<i>Nagamandala</i>
Unit-IV	Rudyard Kipling:	<i>Kim</i>

Note: (To be printed in the question paper)

1. The students are required to attempt five questions in all.
2. Question No.1 is compulsory.
3. Attempt one question from each of the 4 Units.
4. All questions carry equal marks.

Note for Paper-Setters:

1. The paper-setter will set 9 questions in all.

2. Besides question No.1, which is compulsory, a candidate shall attempt 4 questions selecting one question each from the four units, attempting five questions in all.
3. Question No. 1 shall have four short answer type questions evenly spread over all the four units. The student shall attempt all the four questions in about 150 words each.

Evaluation of Internal Assessment

Internal Assessment will be based on the following components.

i.	Class Participation	5 Marks
ii.	Seminar/Presentation/Assignments/ Quiz/Class Test etc.	10 Marks
iii.	Mid-Term Exam	15
	Marks Total	30
	Marks	



SEMESTER-IV

Nomenclature of the Course: **Communicative and Writing Skills-II**

Course Code: **BSC/BCOM/BA/ENG/MD/4/DSC/251**

Course Type: **CC-4**

Level of the Course: **251-299**

Credits: 4 (3 Theory and 1 Tutorial)

Max. Marks: 100

End Semester Exam marks: 70

Internal Assessment Theory: 30

Exam Time: 3 hours

Workload: Theory 3 hours and Practical 1 hour per group of 20 students

Course Learning Outcomes:

After the successful completion of the course, the student will be able to:

B23-EFE-401.1 The students will be understand meaning and context of communication

B23-EFE-401.2 They will be able to understand and use para-language

B23-EFE-401.3 They will understand use of English in the context of IT and media

B23-EFE-401.4 They will able to use greetings and courtesies in different situations

Contents of the Course:

Unit-I: Nature and objectives of communication; Process of communication; Principles of effective communication; Barriers to communication: Wrong choice of medium, physical barriers, semantic barriers, socio-psychological barriers

Unit- II: Body language, appearance, voice, facial expression, posture, and gestures; Functions of non-verbal communication.

Unit-III: Basic understanding of role of information technology and media: Newspapers, radio, television, computers, internet and multimedia.

Unit-IV: Greetings; Receiving and seeing people off; Making complaints; Making an appointment; Buying at shops; Placing orders; Offering apologies; Consulting a Doctor; Making enquiries

Instructions to the Paper Setter:

1. There will be five questions in all. Question No.1 will be compulsory. Students will be required to attempt remaining 4 questions selecting at least one from each Unit. All questions will carry equal marks.
2. Question No 1 will be compulsory having 7 parts based on all the four Units.
3. Question No 2, 3, 4, and 5 with internal choice will be based on Units I-IV.

Suggested Readings:

- Adler, Ronald B., et al. *Understanding Human Communication*. Oxford UP, USA, 2019.
- Floyd, K. *Interpersonal communication: The whole story (2nd ed.)*. McGraw-Hill Education, 2019
- Guffey, M. E., & Loewy, D. *Essentials of business communication (11th ed.)*. Cengage Learning, 2017
- Knapp, Mark L., et al. *Nonverbal Communication in Human Interaction*. Cengage Learning, 2013.
- Murphy, Herta A., et al. *Effective Business Communications*. McGraw-Hill Ryerson, 1990.
- Pease, Allan, and Barbara Pease. *The Definitive Book of Body Language*. Orion, 2017.

Evaluation of Internal Assessment (Theory)

Internal Assessment (Theory) will be based on the following components.

- | | | |
|------|---|----------|
| i. | Class Participation | 5 Marks |
| ii. | Seminar/Presentation/Assignments/
Quiz/Class Test etc. | 10 Marks |
| iii. | Mid-Term Exam | 15 Marks |



English

Semester-IV

Nomenclature of the Course: **English Language and Communication Skills**

Course Code: **BSC/BCOM/BA/ENG/MD/4/AEC/251**

Course Type: **AEC-4**

Level of the Course: **251-299**

Credits: 2 (Theory 2)

Total Marks: 50

End Term Exam Marks: 35

Internal Assessment Marks: 15

Exam Time: 3 Hrs.

Workload: Theory 2 hours

Course Learning Outcomes

After the successful completion of the course, the student will be able to:

E401.1. The students will enhance their vocabulary by learning formation of words.

E401.2. They will learn the various types of sentences.

E401.3. They will comprehend the public speaking techniques and art of oratory.

E401.4. They will learn practical use of coherence in writing and contextual vocabulary

Contents of the Course:

Unit I: Vocabulary Building, Word formation and understating word roots, prefixes, and suffixes, Types of Sentences and Transformation of Sentences

Unit III: Public Speech, Persuasion Techniques, Various Aspects of Conversation: Starting a Conversation/Controlling a Conversation Coherence and Unity in a Paragraph, Transition Words and Phrases

Learning Contextual Vocabulary through Reading a Passage or Literary Text

Suggested Readings:

Lewis, Norman. *Word Power Made Easy: The Complete Handbook for Building a Superior Vocabulary*. Anchor, 2014.

Nida, Eugene A. *Morphology: The Descriptive Analysis of Words*. University of Michigan Press, 1965.

Tortora, Christina. *Understanding Sentence Structure: An Introduction to English Syntax*.

John Wiley & Sons, 2018.

Instructions to the Paper Setters:

1. Question No 1 will be compulsory and will have 7 parts based on all the four Units and the students will be required to attempt all the 7.
2. Question No 2 and 3 will be set on Unit-I covering the entire Unit. Students will be required to attempt any one.
3. Question No 4 and 5 will be set on Unit-II covering the entire Unit. Students will be required to attempt any one.

Evaluation of Internal Assessment

Internal Assessment (Theory) will be based on the following components.

- | | | |
|------|---|---------------|
| i. | Class Participation | 4 Marks |
| ii. | Seminar/Presentation/Assignments/
Quiz/Class Test etc. | 4 Marks |
| iii. | Mid-Term Exam | 7 Marks Total |
| | | 15 Marks |