

GOVT. P.G. COLLEGE BHUNA (FATEHABAD)

SESSION:-2024-2025

Department of Commerce

Class:B.Com 1st sem

Sub:-Banking Operations

Credits-2

Date	Week	Topics
22.07.2024 to 27.07.2024	1st	UNIT-1:Origin of banking: definition, banker and customer relationship
29.07.2024 to 03.08.2024	2nd	General and special types of customers
05.08.2024 to 10.08.2024	3rd	Types of Deposits Origin and growth of commercial banks in India Services offered by banks
12.8.2024 to 17.8.2024	4th	changing role of commercial banks
19.8.2024 to 24.8.2024	5th	Types of Banks
26.08.2024 to 31.08.2024	6th	Procedure of opening of deposit account
02.09.2024 to 07.09.2024	7th	ASSIGNMENT
09.09.2024 to 14.09.2024	8th	UNIT-2:Know your customer
16.09.2024 to 21.09.2024	9th	Crossing Of Cheque
23.09.2024 to 28.09.2024	10th	Endorsement of Cheque
30.09.2024 to 05.10.2024	11th	Card Technologies
07.10.2024 to 12.10.2024	12th	RTGS ,NEFT
14.10.2024 to 19.10.2024	13th	Electronic Money
21.10.2024 to 26.10.2024	14th	MID TERM EXAM
27.10.2024 to 03.11.2024	15th	DIWALI VACATION
04.11.2024 to 09.11.2024	16th	Electronic Cheques
11.11.2024 to 16.11.2024	17th	Problems
18.11.2024 to 22.11.2024	18th	Revision

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Department of Commerce

SESSION-2024-2025

Class:B.Com 3rd sem

Sub:-INDIAN ECONOMY(BC-3.5(i))

Date	Week	Topic
22.07.2024 to 27.07.2024	1st	UNIT-1:Capitalist , Socialist And Mixed Economy,Developed and Developing Economy
29.07.2024 to 03.08.2024	2nd	Basic Characterstics of Indian Exonomy as a developing economy
05.08.2024 to 10.08.2024	3rd	Comparison Of Indian Economy with Developed economies
12.8.2024 to 17.8.2024	4th	Major issues of Development In India
19.8.2024 to 24.8.2024	5th	UNIT-2:Relative importance of Agricultural, Industrial and Services
26.08.2024 to 31.08.2024	6th	Assignment:1,Role of Infrastructure in Economic development
02.09.2024 to 07.09.2024	7th	Structural shifts with Economic Development in India
09.09.2024 to 14.09.2024	8th	Problems
16.09.2024 to 21.09.2024	9th	UNIT:3- Trade and Development-Classical,Structuralist and Eclectic views
23.09.2024 to 28.09.2024	10th	Export Promotion and Import Substitution
30.09.2024 to 05.10.2024	11th	Trade as an Engine of Growth
07.10.2024 to 12.10.2024	12th	Assignment-2,Problems
14.10.2024 to 19.10.2024	13th	Terms of Trade
21.10.2024 to 26.10.2024	14th	Unit test
27.10.2024 to 03.11.2024	15th	Diwali vacations
04.11.2024 to 09.11.2024	16th	Gains from Trade
11.11.2024 to 16.11.2024	17th	Presentations
18.11.2024 to 22.11.2024	18th	revision

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Session:-2024-2025

Class:B.Com 5th sem.

Sub:-Financial Management(BC-5.1)

Date	Week	Topics
22.07.2024 to 27.07.2024	1st	UNIT-1:Nature, Significance and scope of Financial Management and Objectives of financial management, functions of finance executives
29.07.2024 to 03.08.2024	2nd	functional areas of Financial Management and changing role of financial management in India,Financial planning and forecasting
05.08.2024 to 10.08.2024	3rd	Capitalization:under capitalization and Over capitalization ,financial forecasting
12.8.2024 to 17.8.2024	4th	Capital Budgeting
19.8.2024 to 24.8.2024	5th	Capital Budgeting under risk,Assignment:-1
26.08.2024 to 31.08.2024	6th	UNIT-2:Cost Of Capital and problems
02.09.2024 to 07.09.2024	7th	Capital Structure Decision
09.09.2024 to 14.09.2024	8th	Sources of finance-1
16.09.2024 to 21.09.2024	9th	Assignment-2,Sources of finance-2
23.09.2024 to 28.09.2024	10th	Practical problems
30.09.2024 to 05.10.2024	11th	Leverage:Operating and Financial Leverage and combine leverage
07.10.2024 to 12.10.2024	12th	UNIT-3:Dividend Decision
14.10.2024 to 19.10.2024	13th	Working capital management decision
21.10.2024 to 26.10.2024	14th	UNIT TEST,Sources of working capital
27.10.2024 to 03.11.2024	15th	Diwali vacations
04.11.2024 to 09.11.2024	16th	cash management , Receivables Management
11.11.2024 to 16.11.2024	17th	Inventory Management and Payable Management
18.11.2024 to 22.11.2024	18th	Revision

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GOVT. P.G. COLLEGE BHUNA (FATEHABAD)

Department of Commerce
SESSION - 2024-2025

Class: M.Com. 1st sem

Subject :- Financial Acc. And Reporting

Date	Week	Topic
1.8.2024 to 3.8.2024	1st	UNIT-1:Meaning ,Nature and scope and branches of Accounting
5.8.2024 TO 10.8.2024	2nd	GAAP,Demand and Supply of Financial statement information
12.8.2024 to 17.8.2024	3rd	Parties demanding financial statement information,conflict among parties
19.8.2024 to 24.8.2024	4th	Factors affecting demand for financial statement information
26.08.2024 to 31.08.2024	5th	UNIT-2:Accounting Cycle
02.09.2024 to 07.09.2024	6th	Journalising and posting of Financial transaction
09.09.2024 to 14.09.2024	7th	Trial Balance,Adjusted Trial balance
16.09.2024 to 21.09.2024	8th	Financial statements of trading concerns
23.09.2024 to 28.09.2024	9th	Final Accounts with adjustments
30.09.2024 to 05.10.2024	10th	UNIT-3:Conceptual framework of financial statements,Problems
07.10.2024 to 12.10.2024	11th	Assignment ;-1,Qualitative chracterstics of financial statement
14.10.2024 to 19.10.2024	12th	Performa of financial statement of corporate entities,concept of capital and capital maintenance,
21.10.2024 to 26.10.2024	13th	Auditor's Report,Chairperson's report,Corporate governance report
27.10.2024 to 03.11.2024	14th	DIWALI VACATIONS
04.11.2024 to 09.11.2024	15th	UNIT TEST ,UNIT-4: Window Dressing,creative financial practices
11.11.2024 to 16.11.2024	16th	Quality of disclosure in reported earnings
18.11.2024 to 23.11.2024	17th	Financial Distress;meaning ,indicators and models of financial distress
25.11.2024 to 30.11.2024	18th	Problems and Revisions

Manju

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Department of Commerce

SESSION-2024-25

Class: M.Com. 3rd sem

Sub:-LEADERSHIP DYNAMICS

Date	Week	Topics
1.8.2024 to 3.8.2024	1st	UNIT:1 -Concept of Leadership Dynamics,Leadership and Management
5.8.2024 TO 10.8.2024	2nd	Leadership and Power,Successful leadership vs Effective leadership
12.8.2024 to 17.8.2024	3rd	UNIT:2-Trait Approach,Skill Approach
19.8.2024 to 24.8.2024	4th	Assignment:1 ,Behavioral Approach
26.08.2024 to 31.08.2024	5th	Situational Approach ,Contingency Approach
02.09.2024 to 07.09.2024	6th	Path Goal-Approach
09.09.2024 to 14.09.2024	7th	UNIT:3 -Leadership styles:Autocrative,Democrative,Participative ,Free-Rein Leadership styles
16.09.2024 to 21.09.2024	8th	Comparative analysis of leadership styles
23.09.2024 to 28.09.2024	9th	leadership styles of different personalities in general perspective and managerial perspective
30.09.2024 to 05.10.2024	10th	Building effective leadership style
07.10.2024 to 12.10.2024	11th	PRESENTATIONS
14.10.2024 to 19.10.2024	12th	UNIT-4 :Charismatic leadership,Women leadership,
21.10.2024 to 26.10.2024	13th	Multicultural leadership,Team leadership
27.10.2024 to 03.11.2024	14th	Diwali vacations
04.11.2024 to 09.11.2024	15th	UNIT TEST
11.11.2024 to 16.11.2024	16th	Ethics in leadership,Servant leadership
18.11.2024 to 23.11.2024	17th	Transactional leadership and Transformational leadership
25.11.2024 to 30.11.2024	18th	PROBLEMS AND REVISIONS

Manju

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